



**Knightdale Town Council**

**Work Session Minutes**

**December 5, 2022, 7:00 p.m.**

**950 Steeple Square Court, Knightdale, North Carolina 27545**

Members Present: Mayor Jessica Day, Mayor Pro Tem Stephen Morgan, Councilor Mark Swan, Councilor Ben McDonald, Councilor Latatious Morris, Councilor Steve Evans

Staff Present: Town Manager Bill Summers, Assistant Town Manager Suzanne Yeatts, Development Services Director Jason Brown, Parks and Recreation Director Chris Wiley, Deputy Town Clerk Brittney Hunt

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1. WELCOME

Welcome by Mayor Day at 7:02 p.m.

2. ADOPTION OF AGENDA

**...Motion to adopt the agenda.**

**Motion by Councilor Swan**

**Seconded by Councilor Morris**

**Motion Carried Unanimously**

### 3. DISCUSSION

#### a. Wake Economic Development Update

Town Manager Bill Summers introduced Michael Haley, Executive Director of Wake County Economic Development, who discussed growth, opportunities, and challenges associated with the Town.

Mr. Haley identified key elements as a foundation for continuing economic development and answered questions from Council regarding next steps for Knightdale.

Development Services Director Jason Brown reviewed the town's economic development strategic plan focusing on placemaking, business retention and expansion, business recruitment, and workforce development.

Mr. Brown answered questions from Council in reference to target industries for business recruitment, realistic goals, future land use, and the vision for the community.

Mr. Brown presented a Site Identification Program identifying potential development areas.

#### b. Parks & Recreation End of Year Review

Parks and Recreation Director Chris Wiley highlighted achievements, existing programs, new programs, increased participation in youth sports, and facility improvements at Harper Park.

Mr. Wiley answered questions from Council regarding challenges within the department including the community pool and finding volunteer coaches for youth programs.

#### c. Development Services Update

Development Services Director Jason Brown provided an update on the following projects:

- North Smithfield Road and Knightdale Boulevard
- Downtown North
- Clifton Road Residential
- Camden Park

- Dement Farms
- Hinton Oaks Industrial Park
- Sanctuary at Poole

4. NON-AGENDA ITEMS

None at this time.

5. ADJOURNMENT

**...Motion to adjourn meeting at 9:34 p.m.**

**Motion by Councilor Morris**

**Seconded by Councilor McDonald**

**Motion Carried Unanimously**

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Brittney Hunt, Deputy Town Clerk

Jessica Day, Mayor