



**Knightdale Town Council
Work Session Minutes**

**March 6, 2023, 7:00 p.m.
950 Steeple Square Court, Knightdale, North Carolina 27545**

Members Present: Mayor Jessica Day, Mayor Pro Tem Ben McDonald, Councilor Stephen Morgan, Councilor Mark Swan, Councilor Latatious Morris, Councilor Steve Evans

Staff Present: Assistant Town Manager Dustin Tripp, Assistant Town Manager Suzanne Yeatts, Town Clerk Heather Smith, Development Services Director Jason Brown, Senior Planner Kevin Lewis, Finance Director Mark Stephens, Senior Planner Gideon Smith

1. WELCOME

Welcome by Mayor Day at 7:01 p.m.

2. ADOPTION OF AGENDA

...Motion to adopt the agenda.

Motion by Councilor Morris

Seconded by Councilor Swan

Motion Carried Unanimously

3. DISCUSSION

a. Advisory Board Interviews

Town Clerk Heather Smith discussed vacancies available on town advisory boards.

Town Council interviewed the following candidates for the Parks and Recreation Advisory Board:

- Taylor Norton
- Ashley Millhiser
- Brandon Jackson
- Ellen Ayers

A statement was shared with the Town Council from Seth Palmer who was unable to attend.

b. Facilities Funding Strategy Update

Finance Director Mark Stephens provided an update on funding strategies for the Mingo Creek Greenway Extension and Forestville Road Fire Station.

Mr. Stephens discussed debt impacts of each project, shared how the town's internal debt service policy compares to neighboring communities, and answered questions from Council.

Council discussed increasing the debt service policy from 11% to 15%.

Mayor Day and Assistant Town Manager Suzanne Yeatts informed Council that a few local legislators have inquired about providing support for town projects. Staff will provide the legislators with a list of upcoming projects.

c. Monthly Development Services Update

Senior Planner Kevin Lewis provided an update on current residential development and discussed historical trends in development.

Senior Planner Gideon Smith discussed Lyndon Oaks, a project in the sketch plan stage, and answered questions from Council.

Mr. Lewis provided updates on Robertson Crossing, a project in the master plan stage, and answered questions from Council.

Councilor Morgan requested an update on expiration dates for vested rights.

4. NON-AGENDA ITEMS

Councilor Swan inquired about the selected alignment for the greenway.

5. ADJOURNMENT

...Motion to adjourn at 8:45 p.m.

Motion by Councilor Morgan
Seconded by Mayor Pro Tem McDonald
Motion Carried Unanimously

Heather Smith, Town Clerk

Jessica Day, Mayor

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