



Knightdale Town Council Minutes

June 18, 2024, 7:00 p.m.

950 Steeple Square Court, Knightdale, North Carolina 27545

Members Present: Mayor Jessica Day, Mayor Pro Tem Latatious Morris, Councilor Ben McDonald, Councilor Stephen Morgan, Councilor Mark Swan, Councilor Steve Evans

Staff Present: Assistant Town Manager Dustin Tripp, Assistant Town Manager Suzanne Yeatts, Town Clerk Heather Smith, Town Attorney Roger Knight, Development Services Director Jason Brown, Police Chief Lawrence Capps, Finance Director Mark Stephens, Public Works Director Phillip Bunton, Parks and Recreation Director JP Lefever, Human Resources Director Marcey Bell, Community Relations Director Rachel Morris, Fire Chief Loren Cone, Communications and Marketing Manager Terrence Dove, Senior Planner Kevin Lewis, Community Relations Intern Joshua Padgett, Police Corporal Jarred Bridges, Police Lieutenant Steven Williams, Police Captains Thomas Cagle and Danny Phillips, Detective Cody Hagler, Police Sergeant Doug Crough, Police Officers Ricky Todd, Nichole Edwards, Michael Bishop, Ashley Conrad, and Leatrice Patterson, Police Cadet Jennifer Vargas

1. **WELCOME**

Welcome by Mayor Day at 7:00 p.m.

2. **INVOCATION**

Invocation led by Councilor Swan.

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by Cub Scout Pack and BSA Troop 347.

4. ADOPTION OF AGENDA

...Motion to adopt the agenda.

Motion by Councilor Evans

Seconded by Mayor Pro Tem Morris

Motion Carried Unanimously

5. PRESENTATIONS, RECOGNITIONS, AWARDS

a. Introduction of Assistant Finance Director

Finance Director Mark Stephens introduced Alice DeGaetano, the town's new Assistant Finance Director.

b. Introduction of Police Cadet

Police Chief Lawrence Capps introduced Jennifer Vargas, the town's new Police Cadet.

c. Introduction and Oath of Police Officers

Police Chief Lawrence Capps introduced new Police Officers Ashley Conrad and Leatrice Patterson and Mayor Day administered their oath of office.

d. Juneteenth Proclamation

Mayor Day proclaimed June 19, 2024 as Juneteenth in the Town of Knightdale.

e. Monarch Pledge Proclamation

Mayor Day proclaimed June 18, 2024 as Mayor's Monarch Pledge Day in the Town of Knightdale.

6. PUBLIC COMMENT

a. Open to the Public

None at this time.

b. Report on Citizen Inquiries

None at this time.

7. CONSENT AGENDA

...Motion to adopt the consent agenda.

Motion by Councilor McDonald

Seconded by Councilor Morgan

Motion Carried Unanimously

- a. May 15, 2024 Town Council Meeting Minutes
...Motion to approve the May 15, 2024 Meeting Minutes.
- b. May 16, 2024 Joint Public Hearing Minutes
...Motion to approve the May 16, 2024 Joint Public Hearing Minutes.
- c. June 3, 2024 Work Session Minutes
...Motion to approve the June 3, 2024 Work Session Minutes.
- d. Budget Amendment 2024-04
...Motion to adopt Budget Amendment #2024-04.
- e. FY25 Budget
...Motion to adopt FY25 Budget Ordinance #24-06-18-001.
- f. Order to Collect Taxes
...Motion to adopt Resolution #24-06-18-001.
- g. Meeting Schedule Amendment #03
...Motion to adopt the 2024 Meeting Schedule Amendment 03.
- h. Speed Limit Reduction - Knightdale Boulevard
...Motion to support staff's request to NCDOT for a speed limit reduction from 55 to 45 miles per hour along Knightdale Boulevard between First Avenue and Marks Creek Road.
- i. Speed Limit Reduction - Old Knight Road
...Motion to support staff's request to NCDOT for a speed limit reduction from 45 to 35 miles per hour on Old Knight Road between Horton Road and Knightdale Boulevard.

- j. East Wake Microtransit Agreement
...Motion to authorize the Town Manager to execute the East Wake Microtransit Agreement on behalf of the Town.
- k. Contract Amendment - Davis Kane Law Enforcement Center
...Motion to approve the amended contract for the Law Enforcement Center with Davis Kane Architects, P.A., authorize the Town Manager to execute the amendment, and adopt Ordinance #24-06-18-004.
- l. Community Funding Area Design Supplemental Agreement
...Motion to authorize the Town Manager to execute Supplemental Agreement #3.

8. PUBLIC HEARINGS

- a. AN-2-24 Creekview Crossing
Public hearing opened at 7:17 p.m.
Senior Planner Kevin Lewis presented a voluntary annexation request for 102 acres located south of Laurens Way in order to develop a 273-unit residential development.
Mr. Lewis reviewed the master plan and annexation plat and provided a cost-benefit analysis summary.
...Motion to close the public hearing at 7:20 p.m. and adopt Ordinance #24-06-18-002 effectively annexing the area.
Motion by Councilor Morgan
Seconded by Councilor Evans
Motion Carried Unanimously
- b. ZMA-9-21 Brio West Development Agreement
Public hearing opened at 7:21 p.m.
Senior Planner Kevin Lewis presented the Development Agreement for ZMA-9-21, an approved request to rezone 97.12 acres located at 620 and 1700 Old Crews Road in order to develop 288 single-family & townhome lots.

Mr. Lewis reviewed the master plan and surrounding area land uses. He indicated the applicant has requested a continuation in order to give further consideration to off-site transportation improvements.

...Motion at 7:23 p.m. to continue the public hearing for ZMA-9-21 to the July 17, 2024 Town Council meeting.

**Motion by Councilor Swan
Seconded by Councilor McDonald**

Motion Carried Unanimously

9. SET PUBLIC HEARINGS

10. OLD BUSINESS

a. KnightdaleNext v.2 Comprehensive Plan Update

Development Services Director Jason Brown discussed the status of the Comprehensive Plan Update. He reviewed the planning process, highlighted community outreach efforts, and summarized revisions made to the first draft plan based on discussions at the last Council meeting and public input received.

Mr. Brown noted that in anticipation of the upcoming Joint Public Hearing, the new draft document has been released and is available online for review.

Mr. Brown identified next steps and took comments from Council regarding environmental stewardship.

11. NEW BUSINESS

a. Knightdale Station Park Playground

Parks and Recreation Director JP Lefever provided background information on the Knightdale Station Park playground and indicated the equipment needs to be replaced. He provided conceptual designs for the new playground, shared estimated costs, and noted that the Parks and Recreation Advisory Board recommended approval of the proposed playground design.

Mr. Lefever reviewed the proposed timeline and answered questions from Council about seating, shade, and installation costs.

Council requested consideration of environmental education and signage.

12. ADVISORY BOARD/COMMITTEE REPORTS

Councilor Morgan shared about the Vision Zero Conference he attended with staff members.

Councilor Swan discussed the recent Veterans Memorial Advisory Board meeting, noting the members had positive feedback regarding the Memorial Day ceremony.

13. CLOSED SESSION

14. ADJOURNMENT

...Motion to adjourn at 7:43 p.m.

Motion by Mayor Pro Tem Morris

Seconded by Councilor Morgan

Motion Carried Unanimously

Heather Smith, Town Clerk

Jessica Day, Mayor