



TOWN OF KNIGHTDALE

950 Steeple Square Court
Knightdale, NC 27545
KnightdaleNC.gov

RESOLUTION #24-07-17-001 RESOLUTION APPOINTING DEPUTY FINANCE OFFICER

WHEREAS, North Carolina General Statute § 159-24 directs local governments to appoint a Finance Officer; and

WHEREAS, North Carolina General Statute § 159-25 outlines the specific duties of the Finance Officer of a local government; and

WHEREAS, North Carolina General Statute § 159-28(a) requires the Finance Officer or Deputy Finance Officer to sign all purchase orders, contracts, or agreements which includes a certificate stating that the information has been pre-audited to verify sufficient funds exist to meet the obligations; and

WHEREAS, Mark Stephens, Finance Director, is currently designated as Finance Officer and will continue to serve in that capacity; and

WHEREAS, there will be occasions when the Finance Officer is unable to be present to approve certain actions or sign pre-audit certificates; and

WHEREAS, having a Deputy Finance Officer will provide financial safeguards and ensure that all duties of the Finance Officer are adequately and effectively covered; and

WHEREAS, Alice DeGaetano, Assistance Finance Director, possesses the requisite knowledge, experience, and qualifications to serve as a Deputy Finance Officer for the Town of Knightdale.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KNIGHTDALE, NORTH CAROLINA, AS FOLLOWS:

- Section 1: Mark Stephens is affirmed to be the Finance Officer for the Town of Knightdale.
- Section 2: That Alice DeGaetano be appointed as Deputy Finance Officer with the full power and authority to act in place and stead of the Finance Officer.
- Section 3: Any past resolution appointing a Finance Officer and Deputy Finance Officer is hereby repealed.
- Section 4: This resolution shall be effective upon adoption.

This the 17th day of July, 2024.

BY: _____
Jessica Day, Mayor

ATTEST: _____
Heather M. Smith, Town Clerk