



Knightdale Town Council Minutes

October 16, 2024, 7:00 p.m.

950 Steeple Square Court, Knightdale, North Carolina 27545

Members Present: Mayor Jessica Day, Mayor Pro Tem Latatious Morris, Councilor Ben McDonald, Councilor Stephen Morgan, Councilor Mark Swan, Councilor Steve Evans

Staff Present: Town Manager Bill Summers, Assistant Town Manager Dustin Tripp, Town Clerk Heather Smith, Police Chief Lawrence Capps, Finance Director Mark Stephens, Public Works Director Phillip Bunton, Parks and Recreation Director JP Lefever, Community Relations Director Rachel Morris, Fire Chief Loren Cone, Communications and Marketing Manager Terrence Dove, Senior Planner Donna Goodman, Town Attorney Roger Knight, Police Officer Robert Cesaro

1. WELCOME

Welcome by Mayor Day at 7:00 p.m.

2. INVOCATION

Invocation led by Councilor Swan.

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance led by members of the S.H.E Mentoring Club at Neuse River Middle School.

4. ADOPTION OF AGENDA

...Motion to adopt the agenda.

Motion by Councilor McDonald

Seconded by Councilor Evans

Motion Carried Unanimously

5. PRESENTATIONS, RECOGNITIONS, AWARDS

a. Recognition of Neuse River Middle School Employees

Neuse River Middle School Assistant Principal Neti Hopkins recognized the following employees for their exceptional work in the school:

- Juliana Diaz - Parent Liaison
- Bonnie Mwanda - Principal

b. National Community Planning Month Proclamation

Mayor Day proclaimed October as Community Planning Month in the Town of Knightdale.

c. Recognition of Community Planning Academy Participants

Senior Planner Donna Goodman highlighted the 2024 Citizen's Planning Academy and thanked Council, residents, advisory board members, and the 2024 Citizen's Planning Academy participants for their contributions to community planning.

d. Introduction and Oath of Police Officer

Police Chief Lawrence Capps introduced new Police Officer Robert Cesaro and Mayor Jessica Day administered the oath of office.

6. PUBLIC COMMENT

a. Open to the Public

Town Clerk Heather Smith summarized comments received from the following individuals:

- Luke White

The full comment is attached as Exhibit A.

b. Report on Citizen Inquiries

Councilor McDonald shared that he met with a group of residents interested in discussing climate change and sustainability initiatives, noting that he informed them of actions taken through the town's Sustainability Committee. Councilor McDonald indicated that he has passed information and requests from the group along to staff.

7. CONSENT AGENDA

...Motion to adopt the consent agenda.

Motion by Councilor Morgan

Seconded by Mayor Pro Tem Morris

Motion Carried Unanimously

- a. September 18, 2024 Town Council Meeting Minutes
...Motion to approve the September 18, 2024 meeting minutes.
- b. September 19, 2024 Joint Public Hearing Minutes
...Motion to approve the September 19, 2024 Joint Public Hearing minutes.
- c. Code of Ordinance Text Amendment
...Complete first reading and adopt proposed text amendments to the Town's Code of Ordinances.
- d. Budget Amendment #2025-01
...Adopt Budget Amendment #2025-01.
- e. Budget Amendment #2025-02
...Adopt Budget Amendment #2025-02.
- f. Park Avenue Drainage Improvement Contract
...Award the Park Avenue Drainage Improvement contract to Combat Construction Company in the amount of \$656,745.16 and authorize the Town Manager to execute the contract.
- g. Wake County Hazard Mitigation Plan
...Adopt the Wake County Multi-Jurisdictional Hazard Mitigation Plan and adopt Resolution #24-10-16-001.
- h. No Parking on Poplar Street
...Adopt Ordinance #24-10-16-001 designating Poplar Street as a "No Parking" zone.
- i. On-Call Stormwater Services Contract
...Authorize the Town Manager to enter into on-call contracts with McAdams, Spangle Environmental, Withers Ravenel, LJB Engineering, and the Timmons Group, pending legal and financial review.

j. AN-3-15 Hinton Oaks Industrial Park - Corrective Ordinance

...Adopt Ordinance # 24-10-16-002.

8. PUBLIC HEARINGS

9. SET PUBLIC HEARINGS

10. OLD BUSINESS

11. NEW BUSINESS

a. Operation Green Light Resolution

Town Clerk Heather Smith provided background information on Operation Green Light, indicating the mission is to support the veteran community and raise awareness about challenges many face when returning to civilian life. Mrs. Smith noted ways in which the town has participated in Operation Green Light in the past and highlighted this year's campaign, which is scheduled to run from November 4-11, 2024.

...Adopt Resolution #24-10-16-002 in support of Operation Green Light.

Motion by Councilor Swan

Seconded by Councilor Evans

Motion Carried Unanimously

12. ADVISORY BOARD/COMMITTEE REPORTS

Councilor Swan shared an update from the recent Veterans Memorial Advisory Board, highlighting discussions on Operation Green Light, signage placement at the Veterans Memorial, and newly approved names.

13. CLOSED SESSION

14. ADJOURNMENT

...Motion to adjourn at 7:31 p.m.

Motion by Councilor Morgan

Seconded by Mayor Pro Tem Morris

Motion Carried Unanimously

Heather Smith, Town Clerk

Jessica Day, Mayor

Exhibit A

Public Comment

(October 16, 2024)

Knightdale Public Comment

For Public Hearing or General Public Comment

All comments submitted will be shared with the Town Council and included in the official record of the meeting. If you choose to submit public comment, please remember the following rules:

- Public Comment, including comments submitted in written form, is limited to three minutes.
- Comments should be addressed to the Board as a whole, not to an individual member.
- Large groups are asked to designate a spokesperson.
- Only one submission per person will be accepted. If multiple entries are received from the same individual, only the final submission will be included in the record.
- Written public comments will be accepted up to 24 hours prior to the meeting date.

Thank you for your participation.

Name

Luke White

Address

836 Laurens Way, Knightdale, North Carolina 27545

Phone Number

[REDACTED]

Email

[REDACTED]

Meeting Date

October 16, 2024 (Town Council Meeting)

Public Comment Subject

General Comment (October 16, 2024)

Please indicate if you are in favor, in opposition, or do not have a stated position and have a concern or neutral statement.

In favor

Permission to use phone number or email for contact

I agree to allow the Town of Knightdale to use this phone number or email to contact me on this subject.

If commenting on a Public Hearing item, please list specific reasons why you are in favor or opposed to the item.

Considering the intensifying effects of climate change, including the recent disaster related to Hurricane Helene, I strongly encourage the Town of Knightdale to adopt an official sustainability plan, such as a Community Climate Action Plan (CCAP), to become eligible for grants and funding that require such a plan to be in place.

If you have questions or concerns with this form, please contact Knightdale Town Clerk, Heather Smith at 919-217-2225 or email Heather.Smith@KnightdaleNC.gov