



Town of Knightdale

Staff Report

Title: Code of Ordinance Text
Amendment

Staff: Kayla Bertling, Research Analyst
Heather Smith, Town Clerk

Date: November 20, 2024

Asst. Town Manger Signature: SY

Town Manager Signature: WRS

BACKGROUND INFORMATION

- The North Carolina General Assembly requires all municipalities with a population of 5,000 or more to adopt and issue a code of Ordinances. To ensure the town's Code of Ordinances remains accurate, staff initiates a comprehensive review of the document every few years. This review is done in collaboration with Department Directors and the Town Attorney. Once the review is complete, the recommended changes are brought forth to Council for consideration. Once approved by Council, the Town Clerk will work with American Legal Publishing to incorporate the updates.
- The Town Council completed a first reading of the proposed text amendments on October 16, 2024.

SUMMARY

- After review and consultation with Department Directors, Town Administration, and the Town Attorney, below is a summary of proposed text amendments to the Knightdale Code of Ordinances.
 - Correct formatting, typos, and grammatical errors
 - Update General Statute references
 - Replace pronouns with neutral versions
 - Add sanctions for ethics violations for the Town Attorney
 - Clarify language regarding titles, notices, public comment, advisory boards, addressing systems, appointments, state of emergency declarations, parking regulations, and loitering
 - Remove "Set Public Hearings" as a stand-alone agenda item
 - Add Joint Public Hearings to the regular meeting schedule
 - Add the requirement that BOA members provide annual general disclosure information
 - Remove references to train whistles and the boarding of trains
 - Update definitions for the terms "smoking", "owner", and "rubbish"
 - Reference that subdivision regulations are addressed in the UDO
 - Remove references to auxiliary police divisions
 - Clarify that violations of the following laws can result in a misdemeanor: littering, noise, and alcohol sale/consumption/possession in prohibited areas.
 - Removal of the chapter on Cable Telecommunication Standards

RECOMMENDED ACTION

- Adopt Ordinance #24-11-20-001 amending the Town of Knightdale Code of Ordinances.