



Town of Knightdale

Staff Report Cover Sheet

Title: Council Policy Update - Council Meeting

Staff: Heather Smith, Town Clerk

Date: November 20, 2024

PURPOSE

- To make minor text amendments to the policy regarding Council Meetings. Recommended edits include the addition of a section on written comment submissions and clarification regarding electronic meetings.

STRATEGIC PLAN PRIORITY AREA(S)

- Organizational Excellence

GENERAL STATUTE REFERENCE(S), if applicable

- N/A

TYPE OF PUBLIC HEARING, if applicable

- N/A

FUNDING SOURCE(S), if applicable

- N/A

ATTACHMENT(S)

- Council Meeting Policy with recommended amendments

STAFF RECOMMENDATION

- Adopt changes to the Council Meeting Policy

Knightsdale Strategic Priorities



Safe



Connected & Inclusive



Sustainable



Active & Healthy



Organizational Excellence