



**Knightdale Town Council
Work Session Minutes**

August 4, 2025, 7:00 p.m.

950 Steeple Square Court, Knightdale, North Carolina 27545

Members Present: Mayor Jessica Day, Mayor Pro Tem Steve Evans, Councilor Ben McDonald, Councilor Latatious Morris, Councilor Stephen Morgan, Councilor Mark Swan

Staff Present: Town Manager Bill Summers, Assistant Town Manager Suzanne Yeatts, Assistant Town Manager Antwan Morrison, Town Clerk Heather Smith, Development Services Director Jason Brown, Police Chief Lawrence Capps, Fire Chief Loren Cone, Senior Planner Kevin Lewis, and Senior Planner Tucker Fulle.

1. WELCOME

Welcome by Mayor Day at 7:00 p.m.

2. ADOPTION OF AGENDA

...Motion to adopt the agenda.

**Motion by Mayor Pro Tem Evans
Seconded by Councilor McDonald**

Motion Carried Unanimously

3. DISCUSSION

a. Fire Department Update

Fire Chief Loren Cone provided updates from the Fire Department, reviewing promotional processes, land acquisition, new apparatus, and performance data. He summarized the hiring process for nine new positions, noting that once the

firefighters are hired, a dedicated engine can be placed in service at Station 4, making it Knightdale's first two-company station.

Chief Cone discussed the need to replace Station 2 on Hester Street, indicating it has reached its end of life. He shared that the station lacks the space needed to adequately house a full fire crew, the operating and maintenance costs continue to rise, and it lacks modern health and safety components. Chief Cone shared that the Town is currently looking for land and identified several parcels that would be eligible for a cost share program with Wake County.

Chief Cone informed Council that the apparatus ordered in 2023 are scheduled to arrive in July and August of 2026, reviewed performance data, and answered questions about the size and timeline for the new facility.

b. Police Department Update

Police Chief Lawrence Capps provided data from the department, highlighting calls for service, arrests, training hours, traffic stops, citations, community hours, and traffic crashes. He noted an increase in calls for service, citations, traffic stops, and traffic crashes and a decrease in arrests made.

Chief Capps reviewed property and violent crime statistics, indicating that property crime is down, shared updates on the Law Enforcement Center construction, and discussed current staffing vacancies.

Chief Capps answered questions from Council about staffing, benchmarking metrics, and data analysis.

c. Development Services Update

Development Services Director Jason Brown introduced Senior Planner Tucker Fulle who provided a transportation update. Mr. Fulle highlighted the addition of an All-Way-Stop-Control (AWSC) to Parkside Commons at Village Park to improve safety and pedestrian connectivity, shared that the Traffic Calming Policy will be ready for Council approval at the next meeting, indicated there is an active Request for Qualifications (RFQ) out for the First Avenue and Smithfield Sidewalk Design, and shared updates on the Knightdale Boulevard crosswalk improvement project.

Senior Planner Kevin Lewis reviewed Knightdale development data, provided updates on the following projects, and answered questions from Council:

- Northside Compassion Project
- Poplar Place
- 706 Money Court

- Old Faison Road
- Knightdale Daycare at Haywood Glen
- Union Park
- Harper Preserve
- Creekview Crossing
- Knightdale Pawn

4. NON-AGENDA ITEMS

Councilor Morgan inquired about the possibility of sidewalk and greenway sweeping.

Councilor Swan indicated he would like further discussion on speed limit consistency around town.

5. ADJOURNMENT

...Motion to adjourn at 8:59 p.m.

Motion by Councilor Morgan

Seconded by Mayor Pro Tem Evans

Motion Carried Unanimously

Heather Smith, Town Clerk

Jessica Day, Mayor