



**Knightdale Town Council
Work Session Minutes**

November 3, 2025, 7:00 p.m.

950 Steeple Square Court, Knightdale, North Carolina 27545

Members Present: Mayor Jessica Day, Mayor Pro Tem Steve Evans, Councilor Ben McDonald, Councilor Latatious Morris, Councilor Stephen Morgan, Councilor Mark Swan

Staff Present: Town Attorney Roger Knight, Town Manager Bill Summers, Assistant Town Manager Dustin Tripp, Assistant Town Manager Suzanne Yeatts, Assistant Town Manager Antwan Morrison, Town Clerk Heather Smith, Development Services Director Jason Brown, Finance Director Jessica Rhem, Community Relations Director Rachel Morris

1. WELCOME

Welcome by Mayor Day at 7:01 p.m.

2. ADOPTION OF AGENDA

...Motion to adopt the agenda.

Motion by Councilor McDonald

Seconded by Mayor Pro Tem Evans

Motion Carried Unanimously

3. DISCUSSION

a. Community Survey Results

Community Relations Director Rachel Morris shared information about the 2025 Community Survey conducted by ETC Institute. She reviewed the purpose of the survey, methodology used for collection, and the location of survey respondents.

Mrs. Morris summarized survey results, noting that 86% rated the overall quality of life in Knightdale as excellent or good. She also indicated that satisfaction with town services is much higher in Knightdale than other communities.

Mrs. Morris reviewed top priorities coming out of the survey which include management and planning of growth and development, management of traffic, and maintenance of town streets and sidewalks.

Mrs. Morris provided benchmarking analysis, indicated the survey results will be posted online, and answered questions from Council.

b. Monthly DS Update

Development Services Director Jason Brown provided data on current residential development, shared updates on the following projects, and answered questions from Council:

- Dutch Bros Coffee
- 9000 Horton Mill Drive Annexation
- Poplar Place
- Primrose Knightdale
- 706 Money Court
- Terravita

Mr. Brown presented construction updates on the following projects:

- Taco Bell
- Brio (Age-Restricted Portion)
- Duke BESS

Mr. Brown discussed the recently implemented traffic calming policy and highlighted the first request that has come through the portal for speed limit reduction at Langston Ridge.

Mr. Brown summarized project proposals submitted to CAMPO's Unified Planning Work Program, shared that a consultant has been selected for the First and Smithfield Road Sidewalk Design project, and reviewed several new potential projects.

Mr. Brown provided updates on the Old Knight Road sidewalk project, Parkside Commons at Village Park stop sign project, and the new service schedule for Route 33L.

4. NON-AGENDA ITEMS

None at this time.

5. CLOSED SESSION

...Motion at 8:14 p.m. to enter into Closed Session pursuant to §143-318.11(a)(5).

Motion by Councilor Morris

Seconded by Councilor McDonald

Motion Carried Unanimously

6. ADJOURNMENT

...Motion to adjourn at 8:37 p.m.

Motion by Councilor Morris

Seconded by Councilor Swan

Motion Carried Unanimously

Heather Smith, Town Clerk

Jessica Day, Mayor

DRAFT